



Department of Professional and Occupational Regulation

EXAMINATION AGREEMENT

This statement from the Virginia Department of Professional and Occupational Regulation (DPOR) sets forth the terms and conditions under which DPOR will allow you to take this examination. You must carefully read the statement to acknowledge your understanding and acceptance of all terms of this Examination Agreement. You will not be permitted to take the appropriate examination(s) until after you have read and signed this Examination Agreement.

PROHIBITED CONDUCT

By taking this examination you agree the following actions/behaviors constitute prohibited conduct. If you are found to have engaged in any of the following actions/behaviors, or aided or abetted another person in such conduct, you will be penalized as set forth in the final paragraph of this Examination Agreement. Examples of prohibited conduct include but are not limited to:

- Looking at another candidate's computer screen, test booklet, or giving improper assistance to another candidate during administration of an examination.
- Unauthorized use of electronic devices. These devices include but are not limited to: cell phones, smart watches, audio and video recording devices, cameras, spy equipment, and other communication devices.
- Use of notes, sample tests, references, answer keys, calculators, manuals, note pads, or other aids that have not been explicitly approved for use during the examination.
- Copying, recording, transmitting, or attempting to copy, record, or transmit examination items, questions, answers, or other content in any form. This includes writing in authorized reference materials during open-book exams, writing in or on unauthorized note or scratch pads.
- Reconstructing or attempting to reconstruct from memory any examination content for any purpose.
- Receiving, soliciting, or possessing current or prior examination content from a person who was not explicitly authorized in writing by DPOR to share the examination content.
- Communicating with any person before, during, or after the examination about specific examination items, questions, answers, or other confidential examination content.
- Exhibiting irrational or disruptive behavior at the examination site.
- Continuing to respond to exam questions whether verbal, online, or in writing after time has been called.
- Impersonating or attempting to impersonate an examination candidate, or using or attempting to use false identification to take an examination.
- Allowing another person to take or attempt to take your examination.

- Failure to follow any provision of the Candidate Information Bulletin/Handbook or instructions given at the examination site.
- Any non-compliance with §54.1-102 of the *Code of Virginia*.

ACKNOWLEDGEMENT AND ACCEPTANCE

I have read and understand the provisions of the Examination Agreement and agree to be bound by all of its terms. I further understand that a breach of this Examination Agreement may subject me to sanctions including, but not limited to, expulsion from the examination, voiding of my scores, denial of my application, revocation of my license, the restriction or prevention of my ability to take the examination again, and exposure to litigation for recovery of expenses.

I understand that any person violating any of the provisions of §54.1-102 of the *Code of Virginia* by unlawfully assisting another to take an examination or obtain a license may be subject to criminal penalties which may include jail time and/or fines. I further understand if I am expelled from the examination for any reason, my examination fees will be forfeited. I also agree to cooperate in any investigation of prohibited conduct, if so requested, and provide true, accurate, and complete information.

Name (Printed) Jokayla Houston

Name of Examination Esthetics Practical Examination

Signature 

Date 02/18/2020